Employee Post-Travel Disclosure Form

Original	П	Amendment
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This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure* Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

	TE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.
1.	Name of Traveler: Molly Lowe
2.	a. Name of Accompanying Relative:OR None 🗹
	b. Relationship to Traveler: Spouse Child Other (specify):
3.	a. Dates: Departure: 6/5/2019 Return: 6/7/2019
	b. Dates at Personal Expense, if any:
4.	Departure City: Washington, D.C. Destination: Hot Springs, VA Return City: Washington, D.C.
5.	Sponsor(s) Who Paid for the Trip: Congressional Institute
6.	Describe Meetings and Events Attended: Attended several sessions on issue areas including health care and trade
	and heard from speakers to who described how to better understand/interact with the millennial generation.
7.	Attached to this form are each of the following, signify that each item is attached by checking the corresponding box: a. ✓ a completed Sponsor Post-Travel Disclosure Form; b. ✓ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and the Grantmaking or Non-Grantmaking Sponsor Forms; c. ✓ page 2 of the completed Traveler Form submitted by the employee; and d. ✓ the letter from the Committee on Ethics approving my participation on this trip. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. Signify statement is true by checking the box: ✓ b. If not, explain:
Sig I a Di	gnature of Traveler: The properties of the determined on this form; true, complete, and correct to the best of my knowledge. Date: D
N:	ame of Supervising Member: Rep. Mark E. Amodei Date: 6/10/2019
Sią	gnature of Supervising Member:

Version date 12/2018 by Committee on Ethics

Sponsor Post-Travel Disclosure Form

~	Original		Amendmen
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This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

	NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Sponsor(s) who paid for the trip: Congressional Institute					
		. Hot Springs VA				
2. T	ravel Destination(s): Hot Springs, VA	- 45	lune 7 2010		
3. I	Date of Departure:		Date of Ref	turn: <u>dune 7, 2019</u>		
4. N	Name(s) of Traveler	r(s): see attached list			1 1: . 1	
		more than one traveler or				
5. <i>A</i>	Actual amount of e	expenses paid on behalf o	of, or reimbursed to, each			
		Total Transportation	Total Lodging	Total Meal	Total Other Expenses	
		Expenses	Expenses	Expenses	(dollar amount per item and description	
	Traveler	\$0.00	\$304.04	\$137.50	\$434.86 - Room Rental	
	Accompanying Family Member					
	All expenses connectatement is true by	ected to the trip were for a checking box:	actual costs incurred an	d not a <i>per diem</i> or lum	np sum payment. Signify	
I cer	tify that the infor	mation/contained in this	form is true, complete	, and correct to the bes	t of my knowledge.	
1 001	1//	12-1	• • • • • • • • • • • • • • • • • • • •			
Sign	ature: Mark	Shand		Date: June 1	3, 2019	
Signature: Mark Strand Date: President Title: President						
Organization: Congressional Institute						
I am an officer of the above-named organization. Signify statement is true by checking box:						
Add	Address: 1700 Diagonal Road #730, Alexandria, VA 22314					
Tele	Telephone: 703-837-8812 Email: strand@conginst.org					

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics. house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

10	somply with the Committee's Travel Regulations may also lead to the demai of permission to sponsor future trips.
1.	Sponsor who will be paying for the trip: Congressional Institute
2.	I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3.	Check only one. I represent that:
	a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
	b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
	c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
	If "c" is checked, list the names of the additional sponsors:
4.	Provide names and titles of ALL House Members <i>and</i> employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
	See Addendum & Attached Invitation List
5.	Is travel being offered to an accompanying family member of the House invitee(s)? 🗹 Yes 🔲 No
6.	Date of Departure: June 5, 2019 Date of Return: June 7, 2019
7.	a. City of departure: Washington, DC
	b. Destination(s): Hot Springs, VA
	c. City of return: Washington, DC
8.	Check only one. I represent that: a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ OR
	b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
	c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event <i>and</i> lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was <i>de minimis</i> under the Committee's travel regulations.
9.	Check only one of the following: a. I checked 8(a) or (b) above:
	b. I checked 8(c) above but am not offering any lodging:
	c. I checked 8(c) above and am offering lodging and meals for one night: OR
	d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted:

10.	Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). <i>Indicate agenda is attached by checking box:</i>				
11.	. Check only one of the following: a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees any segment of the trip. Signify that the statement is true by checking box: CR				
	b. <i>Not Applicable</i> . Trip sponsor is a U.S. institution of higher education:				
12.	For <i>each</i> sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip <i>and</i> its role in organizing and/or conducting the trip:				
	See Addendum				
13.	Answer parts a and b. Answer part c if neccessary:				
	a. Mode of travel: Air \square Rail \square Bus $ ot egin{array}{c c c c c c c c c c c c c c c c c c c $				
	b. Class of travel: Coach 🗹 Business 🗌 First 🗌 Charter 🗋 Other 🗀 (specify:)				
	c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:				
14.	I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box:				
15.	Check only one. I represent that either: a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: OR				
	b. The trip involves events that are arranged specifically <i>with regard</i> to congressional participation: If "b" is checked:				
	1) Detail the cost <i>per day</i> of meals (approximate cost may be provided): <u>Dav 1 - \$42</u> . <u>Dav 2 - \$76</u> . <u>Dav 3 - \$20</u>				
	2) Provide the reason for selecting the location of the event or trip: Relative proximity to Washington, DC and capacity to handle a large event.				
16	Name, nightly cost, and reasons for selecting each hotel or other lodging facility:				
10.	Hotel Name: Omni Homestead City: Hot Springs. VA Cost Per Night: \$94				
	Reason(s) for Selecting: Proximity to DC, Availablity, Security & Facility size				
	Hotel Name: City: Cost Per Night:				
	Hotel Name: City: Cost Per Night:				
	Reason(s) for Selecting:				
17	I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum				
1/.	payment. Signify that the statement is true by checking box:				

18. Total Expenses for each Participant:

☐ Actual Amounts ☐ Good Faith Estimates		0 0 1	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$78	\$304	\$138
For each Accompanying Family Member	\$78	\$0	\$138

	Province and the second	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$446	Room Rental
For each Accompanying Family Member	\$446	Room Rental

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

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- b. *Not Applicable*. Trip sponsor is an individual or a U.S. institution of higher education.
- 20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. 🗹
- 21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Name: _____

President
Title:

Congressional Institute

Organization:

1700 Diagonal Road #730, Alexandria, VA 22314

Address:

703-837-8812

Telephone:

strand@conginst.org

Email:

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Version date 12/2018 by Committee on Ethics

PRIMARY TRIP SPONSOR FORM ADDENDUM

Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

See attached invitation list. This Congressional Institute sponsored retreat focuses on the important roles of Legislative Directors and Communications staff in congressional offices. Therefore, the invitation to this retreat is being extended to legislative directors and the most senior communications staffer in House Majority personal offices and committee offices as well as policy and communication staff in leadership offices.

Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. The Congressional Institute is dedicated to helping Congressional offices better serve their constituents and to otherwise support and further the Member's legislative and representational roles. Legislative Directors and Communications Directors play essential parts in these, and other important aspects and functions, of personal, committee, and leadership offices. This retreat is designed to strengthen professional relationships among Legislative Directors and senior Communications staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues.

Question 18: Total expenses for each participant:

The estimated lodging rate and per participant food/refreshment expense figure for this event (and provided on this form) do not include the separate costs to the Congressional Institute to rent conference/banquet space large enough to accommodate this large event with appropriate audio/visual capabilities necessary to conduct our program. Dividing these conference and banquet room rental costs by the number of participants estimated to attend this event, the estimated figure would be \$446.



Legislative and Communication Directors Conference

June 5-7, 2019



Wednesday, June 5, 2019

11:30 AM	Buses Depart	Rayburn Horseshoe
3:00 PM	Check-In	Grand Ballroom Foyer
4:00 PM	Welcome Mark Strand, Congressional Institute	Grand Ballroom West
4:10 - 5:15 PM	An Ethics Primer: Preventing Ethics Violations Rob Walker, Wiley Rein LLP	Grand Ballroom West
5:15 - 6:25 PM	Socialism vs. Free Markets David Winston, The Winston Group Myra Miller, The Winston Group	Grand Ballroom West
6:30 - 9:00 PM	Reception & Dinner Jonah Goldberg, American Enterprise Institute/LA Times	Grand Ballroom East

Thursday, June 6, 2019

8:00 - 8:45 AM	Breakfast	Grand Ballroom Eas
9:00 - 10:00 AM Working with the White House Ben Howard, White House Deputy Director of Legislative Affairs		
10:00 - 11:45 PM	Warren Wright, Author and Pres During this session, we will hav	ne Largest Generational Block in the Electorate sident, Second Wave Learning Grand Ballroom West e a live poll of the audience. Please download the app to participate. The poll can be found in the "Voting"
11:45 - 1:15 PM	Lunch Jimmy Kemp, The Jack Kemp F	Grand Ballroom East Coundation
	<u>tislative Directors</u> nd Ballroom West	Communication Directors Regency Ballroom East
1:15-2:30 Healthc Regina l School	eare Herzlinger, Harvard Business	1:15-2:45 The Latest on Digital Media Best Practices Patrick Ruffini, Echelon Insights Liza-Bart Dolan, Facebook
Natalie . Republi Bill Huş Republi	tor: Mark Strand Joyce, Office of the House can Leader ghes, Office of the House can Whip zewicki, House Republican	3:00-4:30 Leadership Communicators Moderator: Jessica Towhey Michele Exner, Office of the House Republican Leader Lauren Fine, Office of the House Republican Whip Jeremy Adler, House Republican Conference
	ne, Hoover Institution Ioore, Heritage Foundation	4:45-6:15 Communicating with a Hostile Press/Communicating in the Minority Ed Patru, Direct Communications Co Michael Steel, Hamilton Place Strategic
6:30 - 9:00 PM	Reception and Dinner Keynote speaker: Mary Kathari	Grand Ballroom Ea
9:00 - 10:15 PM	The Pursuit A documentary by Arthur Brook	Theate ks, President, American Enterprise Institute

Friday, June 7, 2019

8:00 - 8:45 AM	Breakfast	Grand Ballroom East
9:00 - 10:00 AM	Strategic Official Outreach: How to Use the MRA Effective Moderator: Mark Strand Max Engling, Office of the House Republican Leader Otto Heck, Rostrum	ely Grand Ballroom West
10:00 - 11:00 AM	The Sausage Factory: The Legislative Process Moderator: Mark Strand Kelly Dixon Chambers, House Rules Committee Hugh Halpern, Former Floor Director, Office of Speaker Paul	Grand Ballroom West
11:00 - 12:00 PM	Professional Development: Securing Your Digital Space Larry Johnson, CyberSponse	Grand Ballroom West
12:00 PM	End of Retreat Buses Depart	Hotel Lobby

Theodore E. Deutch, Florida Chairman Kenny Marchant, Texas Ranking Member

Grace Meng, New York Susan Wild, Pennsylvania Dean Phillips, Minnesota Anthony Brown, Maryland

John Ratcliffe, Texas George Holding, North Carolina Jackie Walorski, Indiana Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

June 3, 2019

Thomas A. Rust Staff Director and Chief Counsel

> David W. Arrojo Counsel to the Chairman

Christopher A. Donesa Counsel to the Ranking Member

1015 Longworth House Office Building Washington, D.C. 20515-6328 Telephone: (202) 225-7103 Facsimile: (202) 225-7392

Ms. Molly Lowe Office of the Honorable Mark Amodei

104 Cannon House Office Building Washington, DC 20515

Dear Ms. Lowe:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Hot Springs, Virginia, scheduled for June 5 to 7, 2019, sponsored by Congressional Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch Chairman

Kenny Marchant Ranking Member

TED/KM:adw

TRAVELER FORM

1.	Name of Traveler: Molly Lowe						
	2. Sponsor(s) who will be paying for the trip: Congressional Institute						
3.	Travel Destination(s): Hot Springs, VA						
4.	a. Date of Departure: 6/5/2019 Date of Return: 6/7/2019						
	b. Will you be extending the trip at your personal expense? Yes No If yes, list dates at personal expense:						
5.	a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes: (1) Name of Accompanying Family Member:						
	(2) Relationship to Traveler: Spouse Child Other (specify):						
	(3) Accompanying Family Member is at least 18 years of age: Yes No						
6.	a. Did the trip sponsor answer "Yes" to Question 8(c) on the <i>Primary Trip Sponsor Form</i> (i.e., travel is sponsored by ar entity that employs a registered federal lobbyist or a foreign agent)? Yes No						
	b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:						
	Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff						
	should include their job title and how the activities on the itinerary relate to their duties. As Legislative Director, the seminars will aid in my development as a manager and understanding of the legislative process.						
9.	Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? Yes No						
10.	For staff travelers, to be completed by your employing Member:						
	ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL						
dir tra	ereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my ect supervision, to accept expenses for the trip described in this request. I have determined that the above-described vel is in connection with my employee's official duties and that acceptance of these expenses will not create the pearance that the employee is using public office for private gain.						
Sig	nature of Employing Member Mark 1 Acros Date 4/30/2019						

House Staff [LCD]

Mark

Bednar

First Name Last Name Job Title Institution Emily Ackerman Deputy Chief of Staff/Legislative Director Office of Rep. Reschenthaler Oren Adaki Legislative Director Office of Rep. Wilson Jeremy Adler Communications Director House Republican Conference Austin Agrella Legislative Director Office of Rep. Hurd Whitley Alexander Press Secretary Office of Rep. Roe David Allen Legislative Director Office of Rep. Roby Maddie Anderson Communications Director Office of Rep. Stefanik Morgan Anderson Digital Director House Republican Conference Jessica Andrews Communications Director House Committee on Judiciary Julia Angelotti Legislative Director Office of Rep. Stefanik Ashley Antoskiewicz Legislative Director Office of Rep. LaHood Elise Argall Communications Director Office of Rep. Reschenthaler Patrick Arlantico Legislative Director Office of Rep. Williams Eric Arndt Legislative Director Office of Rep. Collins (NY) Lauren Aronson Communications Director House Committee on Budget T.W. Arrighi Communications Director Office of Rep. Banks Gus Ashton Legislative Director Office of Rep. Spano Alex Attebery Deputy Communications Director House Committee on Appropriations Matt Atwood Communications Director Office of Rep. Tipton Cole Avery Communications Director Office of Rep. Abraham Maggie Ayrea Legislative Director Office of Rep. Graves (LA) Kevin Baird Communications Director Office of Rep. Griffith Jimmy Ballard Legislative Director Office of Rep. Davis Walker Barrett Legislative Director Office of Rep. Waltz Kristina Baum Communications Director-Designate House Committee on Natural Resources

Director of Strategic Communications

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Jeff	Billman	Legislative Director/Deputy Chief of Staff	Office of Rep. Hern
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Joey	Brown	Communications Director	Office of Rep. Smith (MO)
Melissa	Brown	Digital Director/Press Secretary	Office of Rep. Gosar
Zack	Brown	Press Secretary	Office of Rep. Young
Jennifer	Brown		· -

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James	Crotty	Communications Director	Office of Rep. Fortenberry
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Mark	Dawson	Legislative Director	Office of Rep. Aderholt
Jefferson	Deming -	Legislative Director	Office of Rep. Westerman
John	Deoudes	Legislative Director	Office of Rep. Marchant
Julie	Devine	Legislative Director	Office of Rep. Graves (MO)
Ross	Dietrich	Legislative Director	Office of Rep. Gonzalez (PR)
Matt	Diller	Legislative Director	House Committee on Rules
Jared	Dilley	Legislative Director	Office of Rep. Jordan
Justin	Discigil	Communications Director	Office of Rep. Walden
Kelly	Dixon	Staff Director	House Committee on Rules
Robert	Donachie	Communications Director	Office of Rep. Roy

Ronald	Donado	Legislative Director	Office of Con 1 I
Zach	Dooley	Senior Legislative Assistant	Office of Rep. Lesko Office of Rep. Burchett
Heather	Douglass	Communication Director	Office of Rep. Baird
Kevin	Dowling	Legislative Director	• • • •
John	Drzewicki	Policy Director	Office of Rep. Zeldin
Will	Dunham	Deputy Chief of Staff for Policy	House Republican Conference
Jordan	Dunn	Press Secretary	Office of the Leader
Katherine	Duveneck	Legislative Director	Office of Rep. Gallagher
Suanne	Edmiston	Legislative Director	Office of Rep. Schwelkert
Andrew	Eisenberger	Communications Director	Office of Rep. King (IA)
John	Elizandro	Communications Director	Office of Rep. Kelly (PA)
Ben	Elleson	Legislative Director	Office of Rep. Rouzer
Jaryn	Emhof	Chief of Staff and Communications Director	Office of Rep. Long
Richard	England		Office of Rep. Webster
Max	Engling	Legislative Director	Office of Rep. Olson
Ryan	Ethington	Deputy Member Services Director	Office of the Leader
Jordan	Evich	Legislative Director	Office of Rep. Gooden
Michele		Deputy Chief of Staff/Legislative Director	Office of Rep. Herrera Beutler
Alan	Exner	Communications Director	Office of the Leader
	Feyerherm	Deputy Chief of Staff/Legislative Director	Office of Rep. Fortenberry
Jay	Fields	Policy Director	Republican Study Committee
Cari	Fike	Legislative Director	Office of Rep. Palmer
Hugh	Fike	Legislative Director	Office of Rep. Cloud
Lauren	Fine	Communications Director	Office of the Whip
Casey	Fitzpatrick	Legislative Director/Deputy Chief of Staff	Office of Rep. Armstrong
Kevin	Fogarty	Chief of Staff/Communications Director/Scheduler	Office of Rep. King (NY)
lan	Foley	Legislative Director	Office of Rep. Nunes
Sally	Fox	Communications Director	Office of Rep. Steil
Savannah	Frasier	Communications Director	Office of Rep. Cloud

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Michael	Croomies	0	
Dylan ·	Fresquez	Communications Director	Office of Rep. Cook
lan	Frost	Legislative Director	Office of Rep. Hill
	Fury	Communications Director	Office of Rep. Jordan
Jason	Gagnon	Communications Director	Office of Rep. Calvert
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